

**Meeting Minutes**  
**Lyon Township Public Library Board of Trustees Meeting**  
27005 S. Milford Rd  
South Lyon, MI 48178

**Tuesday, March 31, 2026**  
**6:30 PM**

**1. Call to order at 6:30pm by Library Board Trustee Cheryl Chuck.**

- 2. Roll Call:** Trustees Cheryl Chuck, Ed Coles, Steve Gross, Scott Hanton, and Kelley Haynes were present. Trustee Cash was not in attendance. Library Director Holly Teasdle and Recording Secretary Mercedes Krebs also attended.

**3. Approval of Consent Agenda**

Motion by Trustee Hanton to approve the consent agenda. Second by Trustee Haynes. No objections. The motion passed unanimously.

**4. Approval of Agenda**

Motion by Trustee Coles to approve the agenda. Second by Trustee Gross. No objections. The motion passed unanimously.

- 5. Announcements and Communications:** Trustee Hanton will not be attending the April meeting.

**6. Call to the Public: N/A**

**7. Director's Update (H. Teasdle):**

Director Teasdle discussed multiple grants for the new library.

- 8. Treasurer's Report (S. Gross):** Trustee Gross reported that about 9.8M of the construction budget has been spent. There is roughly \$3M dollars left in the bond fund.

Trustee Gross intends to have a meeting with township employees to discuss the township's contribution to the construction project and other financial updates.

**9. LTPL Board of Trustees Annual Meeting**

**a. Election of Officers**

**I. President**

Trustee Gross nominated Trustee Cheryl Chuck for president. Trustee Coles seconded. Trustee Chuck accepted the nomination. There were no objections. Cheryl Chuck will remain as president of the Lyon Township Public Library Board of Trustees.

**II. Vice President**

Trustee Chuck nominated Trustee Ed Coles for vice president. Trustee Gross seconded. Trustee Coles accepted the nomination. There were no objections. Ed Coles will remain as vice president of the Lyon Township Public Library Board of Trustees.

**III. Treasurer**

Trustee Coles nominated Trustee Steve Gross for treasurer. Trustee Chuck seconded. Trustee Gross accepted the nominations. There were no objections. Steve Gross will remain as treasurer of the Lyon Township Public Library Board of Trustees.

**10. Unfinished Business**

**a. New Library updates (H. Teasdle)**

- Installation of the pedestrian bridge was delayed twice, but finally happened on March 17.

- Monument sign is in progress.
  - Wall paint is finished, and most of the wall coverings are up. Animal wall mural is up in the kid's area.
  - All millwork pieces have been installed except the donor wall.
  - Most of the ceiling has been installed.
  - Bathrooms are completed.
  - Fire suppression system is installed and undergoing testing.
  - Installation of the Pergola will start in the next few weeks.
  - Security system, access control points, AV system and digital signage have been installed.
  - Endcap shelves have been designed with Library Design and will be ordered soon.
- Necessary building signage was discussed with Quinn Evans, and will also be ordered soon.
- Working with Percussion Play (vendor) on ordering five outdoor instruments. Director Teasdale brought up the community engagement mural project to the township and they were fine with it.

**Fundraising updates (H. Teasdale/K. Haynes)**

We will continue with the passive campaign until after the millage in November.

A total of 70 bricks have been ordered.

Two study rooms have been sponsored, including the Friends of the Library.

Director Teasdale read a letter to the board members from a potential donor for a future sponsorship.

Discussion ensued about the appropriateness of donation amounts for the named areas at the new library.

Trustee Haynes made a motion to update the naming and donor levels for the new library as discussed. Second by Trustee Coles. There were no objections. The motion passed unanimously.

**b. Future Planning (H. Teasdale)**

Building planning: The library will close to the public on May 4 and reopen in our new location on June 1! Still working out all the details.

**Millage:**

November 3, 2026 is the gubernatorial election

August 11, 2026 is the deadline for municipal clerks to submit ballot language on local millages to Oakland County

August 5, 2026 – Township Trustee regularly scheduled board meeting

July 28 – LTPL Trustee regularly scheduled board meeting.

The LTPL Board will need to approve ballot language in June and the amount for the millage.

If needed, a workshop meeting in June, can be added to the schedule to work through potential millage amounts.

**Community Engagement:** The library is current identifying dates for:

- a. Summer Reading Kick off - June
- b. Grand Opening Event - July
- c. Library Community Mural - August

**Rebranding and New website:** Director Teasdale and library staff Marj and Mercedes are continuing to work with Library Market on the new website, branding and calendar that will launch with the new building. Trustees examined two potential logo options and gave feedback for the staff to give to Library Market.

**Staffing:** Job postings will be posted in April, interviews in and onboarding in May.

**11. New Business**

**Payment Strategy**

The Trustees want to get the discussion going with the township on their 2.5M contribution to the project.

Trustee Gross made a motion that the library board of trustees request that Director Teasdle submit the next pay app to the township to be paid from the 2.5M shared expense fund. Trustee Coles seconded. All in favor said aye and there were no objections. The motion passes unanimously.

**12. Items removed from Consent Agenda for action or discussion: N/A**

**13. Trustee Comments:**

Cash: N/A

Chuck: Thanked Trustee Coles and Trustee Gross for accepting the nominations. Is impressed by all Director Teasdle does behind the scenes for the project. Appreciate all the board members' ability to work together.

Coles: Good discussion on a lot of topics, and appreciates how the board works together. Kudos to Trustee Gross for the work he does with the financials. Thanked Director Teasdle for all her hard work.

Gross: Is happy to be able to work with Director Teasdle and the library staff because they do a fantastic job. Is proud to be a part of the library board. Thanked fellow board members.

Hanton: Thanked Trustee Gross for the good work he does with the financial. Good work to Director Teasdle for holding everything together, and thanked the library staff for all the work they do every day. Congratulated the elected officers.

Haynes: Thanked Director Teasdle and the library staff for all the work they do, and thanked the library board for a productive meeting.

**14. Adjourn meeting**

Motion by Trustee Coles to adjourn the meeting. Second by Trustee Haynes. No objections. The motion passed unanimously. The meeting was adjourned at 8:15pm.

Respectfully submitted by Recording Secretary Mercedes Krebs.

**Consent Agenda**

DRAFT February 24, 2026 LTPL Board of Trustees meeting minutes (M. Krebs)

March 2026 Statistics Report (H. Teasdle)

March 2026 Staff Reports (H. Teasdle)

February 2026 Disbursements (H. Teasdle)

January 2026 Construction Report/Pay app (Frank Rewold & Sons)

Finance Report (S. Gross)

**NEXT LTPL BOARD MEETINGS:**

**April 28, 2026 @ 6:30 pm**