

**Meeting Minutes**  
**Lyon Township Public Library Board of Trustees Regular Meeting**  
27005 S. Milford Rd  
South Lyon, MI 48178

**Thursday, November 21, 2024**  
**7:00 PM**

**1. Call to order at 7:00pm by Library Board Trustee Cheryl Chuck.**

**2. Roll Call:**

Trustees Dan Cash, Cheryl Chuck, Ed Coles, Scott Hanton, and Kelley Haynes were present. Trustee Steve Gross was not in attendance. Library Director Holly Teasdle and Recording Secretary Mercedes Krebs also attended.

**3. Approval of Consent Agenda:**

Motion by Trustee Coles to approve the consent agenda. Second by Trustee Haynes. The motion passed unanimously.

**4. Approval of Agenda**

Motion by Trustee Coles to approve the agenda. Second by Trustee Haynes. The motion passed unanimously.

**5. Announcements and Communications:**

- Used Book Sale was November 14-17. Made just under \$1,400
- Director Teasdle welcomed the new Trustees (and former trustees)
- Lots of new info to share with new Trustees - will share policies and documents in google drive.

**6. Director Update:**

**LTPL Holiday Closures:**

Thanksgiving: November 28 & 29 (Thursday/Friday)

Christmas: December 24-26 (Tuesday/Wednesday/Thursday)

New Year's: December 31-January 1 (Tuesday/Wednesday)

Closures are posted on our calendar, website, social media platforms, in our newsletter, on flyers in the library and will be on our outdoor sign.

**LTPL Budget**

The Budget, approved by the LTPL Board at the October 29, 2024 meeting, was sent to the Township on October 30. On November 14, Director Teasdle verified the library's budget numbers in the Township budget that will be reviewed by the Township Board and accepted into their entire budget that is approved at their Public Hearing.

**Wide Area Network/WAN/Internet outage**

November 11-13 the Library experienced intermittent internet outages. There was significant disruption on November 12 and 13 while the library was open to the public. The situation was isolated and fixed around 3 pm on November 13.

**Freedom to Read Legislation**

On Thursday, November 7, new legislation to safeguard library materials from censorship and protect the right to read was introduced in the Michigan House of Representatives. The Freedom to Read Act legislation, tie-barred House bills 6045 and 6035, was introduced by Michigan State Representatives Veronica Paiz (D-Harper Woods) and Carol Glanville (D Walker) and referred to the Committee on Government Operations.

These bills, endorsed by the Michigan Library Association, will help to secure the right to read in Michigan's public libraries and create a uniform set of rules dictating when and how library materials can be challenged and removed from shelves. Since 2021, Michigan's public libraries have contended with the spread of misinformation about library collections and policies that have resulted in coordinated and increased attempts to challenge and remove books and materials. However, poll data shows that the majority of residents support the work of public libraries. By requiring that both the principles of the First Amendment and the rights afforded and upheld in civil rights protections are incorporated into existing library policy, this legislation protects Michigan's public libraries against undemocratic and bad-faith censorship attempts. In a statewide poll commissioned in March of 2023 and updated in November 2023 by the Michigan Library Association (and previously shared with the LTPL Board), 86% of all respondents supported state legislation that would protect the right of the public to read what they wish to read in local public libraries and not have books banned.

7. Call to the Public: N/A

## 8. **Unfinished Business**

### a. **New Library updates:**

-**Bonds:** Township needs to receive the bond rating, release notice of sale, and when that's completed we will receive the bond money.

-Once we receive the money the library pays itself back, then starts paying the bills that come in from the construction manager, Quinn Evans, and CES.

-The Library Board approved the GMP at the meeting in October. All projected work was included in the GMP – including bid and buy, the southern half of the parking lot, and the pedestrian walkway. Some parts were bid separately in case we had to cut parts of the project, however thanks to Frank Rewold & Sons we did not have to cut anything.

-The raised pedestrian walkway: Frank Rewold & Sons have engaged structural engineer to examine and redesign it for cost saving measures.

-The first construction meeting happened with Civil Engineering Solutions (CES), Capital Road Commission, Frank Rewold & Sons, and the fire chief to make sure all permits are in order and all the work is delegated.

-Mel Gingiloski (Project Superintendent) from Frank Rewold & Sons will be at the new site every day until the project is done.

-Working with Library Design and Quinn Evans on the shelving plan: what we need to order and how we make our current shelving fit in.

-Looking into the possibility of modular furniture instead of millwork for the circulation desk in the new building.

## **Groundbreaking**

The new library groundbreaking is scheduled for Monday, December 16 at 3:00pm on the new library site, rain or shine. Invites will go to staff, library and township board members, the campaign committee, and former library board members, Frank Rewold & Sons, CES, and Quinn Evans staff who are heavily involved in the project. The groundbreaking is not planned to take long, about 30-45 minutes.

b. **Fundraising**

Trustee Coles explained to the new Trustees the research he did for possible fundraising opportunities at the new library earlier in 2024.

The new Trustees think the ideas and amounts are good. There are also ideas for three (possible) additional areas to be named, including the main circulation desk, the youth circulation desk, and the nook in the youth room.

The donation wall suggested areas are the vestibule, the wall facing circulation desk, or on the long wall near the program room.

-The money received would be used for expanding the seed library, technological needs, for any needs in the children's area, etc.

9. **New Business**

a. **Patron Behavior Policy**

A patron has been returning DVD cases with cockroaches to other libraries. There will be a new clause in LTPL's policy that you can't leave vermin in library materials. There will be other policy changes added in that kids can't be in the library on small vehicles, and that animals may not be left unattended or off leash. Waiting to receive the policy back from our lawyer.

Motion by Trustee Haynes to accept the revised patron policy and approve as presented, with a qualification on masks. Second by Trustee Hanson.

The motion passed unanimously.

b. **Appointment of Treasurer**

Trustee Steve Gross nominates himself for the Treasurer position.

There were no other nominations.

There was a motion by Trustee Haynes for Trustee Gross to be the Library Board Treasurer. Second by Trustee Hanson. All Trustees said aye in favour of Steve Gross as Library Board Treasurer. The motion passed unanimously.

c. **December 18, 2024 meeting**

There is space reserved for a potential special meeting, but at this time it is expected a meeting will not occur.

**10. Items removed from Consent Agenda for action or discussion: N/A**

**11. Trustee Comments:**

Cash: Glad to be elected and help move the new library forward.

Chuck: Welcomed the new board members. Says they are representing the community and will work together for the community. The hard part has passed and is hoping the people will be uplifted by seeing the new library project moving forward.

Coles: Welcomed the new board members, and is looking forward to working with everyone. Thanked Director Teasdale and the staff for all their hard work this past year.

Gross: N/A

Hanton: Happy to be on the board. Thanked Director Teasdale on all the work she has done for the new library project. Looking forward to getting to know the staff and seeing how he can contribute.

Haynes: Is looking forward to getting to know the staff and serving the community.

**12. Adjourn meeting:**

Motion by Trustee Coles to adjourn the meeting. Second by Trustee Haynes. The motion passed unanimously. The meeting was adjourned at 8:45pm.

Respectfully submitted by Recording Secretary Mercedes Krebs.

**Consent Agenda**

DRAFT October 29, 2024 LTPL Board of Trustees meeting minutes (M. Krebs)

November 2024 Statistics Report (H. Teasdle)

November 2024 Staff Reports (H. Teasdle)

October 2024 Disbursements (H. Teasdle)

Bills for Bond reimbursement resolution report (H. Teasdle)

**NEXT LTPL BOARD MEETINGS:**

**January 28, 2025 @ 7:00 pm**