

Meeting Minutes
Lyon Township Public Library Board of Trustees Regular Meeting
27005 S. Milford Rd
South Lyon, MI 48178

Tuesday April 30, 2024
7:00 PM

1. Call to order at 7:06pm by Library Board Trustee Cheryl Chuck

2. Roll Call:

Trustees Cheryl Chuck, Ed Coles, Amy Deeds, Don Gehrlein, and Steve Gross were present. Trustee Rogge was not present. Library Director Holly Teasdale and Recording Secretary Mercedes Krebs also attended.

3. Approval of Consent Agenda:

Motion by Trustee Gehrlein to approve the consent agenda. Second by Trustee Deeds. The motion passed unanimously.

4. Approval of Agenda:

Motion by Trustee Coles to approve the agenda. Second by Trustee Gehrlein. The motion passed unanimously.

5. Announcements and Communications: None

6. Call to the Public: N/A

7. Unfinished Business

a. New Library updates

● **Site committee**

The Site Committee met on April 18 to review the updated cost analysis.

Cost reductions were achieved by:

- Elimination of the undercut
- Reduction in landscaping
- Reduction in concrete
- Simplified irrigation system

-Steel pricing (needs to be watched)

-DTE does not include outdoor lighting in the package. Quinn Evans is going to get a cost analysis for outdoor lighting.

-There are ongoing costs associated with DTE that are high, such as a monthly maintenance fee, which could get expensive over time.

Also discussed

- Crystal Creek Subdivision: no updates at this time.
- No updates on landscaping

Trustee Coles spoke with a Township board Trustee about a possible solution to the walkway. Any possible agreement to delay the walkway would have to be drafted, discussed, and signed.

Meeting with DTE on May 1 to go over DTE's plan.

The next Site Committee meeting is on May 2.

- **Building Committee**

The Building Committee met on April 19 to review cost estimates. During the meeting it was discovered that in the cost estimate, the Township contribution was still listed as \$2.9M instead of \$2.5M, meaning the project is still over budget.

On April 22, Director Teasdale met with Quinn Evans and Frank Rewold & Sons representatives to review the budget and possibilities for cost savings.

At the Special Board meeting on April 23, the Library Board Trustees decided that the contingency (\$500,000) would be split between the Site and the Building costs, so the ongoing total project budget now reflects that change.

- b. **Fundraising (E. Coles)**

Nothing new to report.

- 8. **New Business**

- a. **Resolution: Intergovernmental and Lease agreement**

On April 24 the Township attorney removed the "up to" in the clause for the \$2.5 million Township contribution towards the shared infrastructure, as requested by the Library Board of Trustees.

Motion by Trustee Gross to accept the resolution for the Intergovernmental and Lease Agreements. Second by Gehrlein.

Roll call vote:

Chuck: aye

Coles: aye

Deeds: nay

Gehrlein: aye

Gross: aye

Rogge: N/A

The motion passed.

- b. **Security System Proposals**

The Trustees reviewed and discussed the proposals from Sonitrol, MDIS, and Verkada, as well as the review & recommendation report submitted by Marjorie Dixon, Technology Coordinator.

MDIS has been fast and consistent with communication, they are local, and they offer other technological services that the new library could use.

Motion by Trustee Coles that the LTPL Board of Trustees accept MDIS as the security system provider for the new library, not to exceed the system cost of 125,000. Second by Gehrlein.

All in favor say aye.

Chuck: aye

Coles: aye

Deeds: aye

Gehrlein: aye

Gross: aye

Rogge: N/A

The motion passed unanimously.

9. **Items removed from Consent Agenda for action or discussion:** N/A

10. Trustee Comments:

Chuck: Thanks Trustee Coles for reaching out to and having discussions with Township Board Trustees. Says we owe it to the community to keep moving forward with the new library project.

Coles: Is amazed by the staff of LTPL's depth of skills, and appreciates what the staff is able to accomplish in the current library. Is looking forward to seeing what the staff will be able to do in the new library. Says this meeting was a big step in the right direction.

Deeds: Thanks Marj and Director Teasdle for doing security system research. Is happy that Jocelyn could attend the PLA conference. Voted no to the agreements because she is not happy with the library's general fund being in the agreements. Thanks Trustee Coles for reaching out to the township and coming up with a possible proposal idea for the pedestrian walkway.

Gehrlein: Thinks it is great that Cathy is now a board member of the Michigan Genealogical Council board member, and that Jocelyn was able to attend the PLA conference. Commends Marj for putting together the security system proposal analysis.

Gross: Glad to be making forward progress towards the new library building.

Rogge: N/A

11. Adjourn meeting:

Motion by Trustee Coles and second by Trustee Deeds to adjourn the meeting. The motion passed. The meeting adjourned at 8:22pm.

Respectfully submitted by Recording Secretary Mercedes Krebs.

Consent Agenda

DRAFT LTPL March 26, 2024 Board meeting minutes (M. Krebs)

April 2024 Statistics Report (H. Teasdle)

April 2024 Staff Reports (H. Teasdle)

March 2024 Disbursements/check registers (H. Teasdle)

Bills for Bond reimbursement resolution report (H. Teasdle)

Financial Report (D. Gehrlein)

NEXT LTPL BOARD MEETINGS:

May 28, 2024 @ 7:00 pm