

Lyon Township Library Board Minutes
January 31, 2023

1. **Call to Order** at 7:01 p.m. by Library Board President Cheryl Chuck
2. **Roll Call:**
Joshua Bissoon-Dath, Cheryl Chuck, Ed Coles, Amy Deeds, Don Gehrlein, and Sheri Rogge were present. Library Director Holly Teasdale and Recording Secretary Pam Quackenbush also attended.
3. **Approval of the Consent Agenda:** Motion by Coles and second by Gehrlein to approve the Consent Agenda. The motion passed unanimously.
4. **Approval of the Agenda:** Motion by Bissoon-Dath and second by Gehrlein to approve the Agenda. The motion passed unanimously.
5. **Announcements and Communications:** Director Teasdale commented that she has received a packet of information from Leslie Zawada, Township Engineer, including the proposal for her services she will be presenting at the next Township Board meeting on February 6. Leslie Zawada will be on the agenda for the Library Board meeting on February 28.
6. **Call to the Public:** Trustee Chuck asked the audience to hold their questions and comments until after the architect presentations, and at that point they would each have three minutes to comment. .
 - a. **Presentations from Architectural Firms for New Library Project**
 - a. **Daniels & Zermack Architects**
Representatives:
Seth PENCHANSKY, Principal
David Shellabarger, Project Manager, Architectural Designer
Jennifer Michalski, Interior Designer
 - b. **MCD Architects**
Steven G. Schneemann, Principal
Mary Cay Lancaster, Senior Project Manager
Dianne Schurg, Interior Designer
 - c. **Paradigm Design**
Jamie Millspaugh, Design Director
David Mannebach, Project Manager, Design Architect
Marc Russell, Landscape Architect
 - d. **Quinn Evans Architects**
Ann Dilcher, Principal
Lindsay Suardini, Associate
Yau Ma, Associate

Public Comments:

Georgann Ehlert, 28085 Marcellus Drive, South Lyon, asked Seth Penchansky from Daniels & Zermac why Commerce Township hired them for the second library and why they thought they needed to build another. Mr Penchansky replied that Commerce Township made the decision to redevelop the property and place the library in a more central location.

Aaron Rinehimer, 54854 Walnut Dr, New Hudson, asked all four firms what they thought were the key design features for Lyon Township. Steven Schneeman of MCD Architects replied that they would be informed by the site and the history of the area.

Seth Penchansky of Daniels & Zermac replied they would consider the fabric of the community, futuristic versus traditional, and cutting edge design.

Ann Dilcher of Quinn Evans Architects replied they would take into consideration what the community expects, exploring all options from every direction and factoring in the character and permanence of the materials being used.

Jamie Millspaugh of Paradigm Design replied that they were interested in maker spaces for educational and corporate spaces, durable materials, and lighting controls.

Talon Harvey, 57593 Apple Lane, New Hudson remarked that Lyon Township used to be horse farm country and people move here for the country atmosphere. He feels the residents would not appreciate a modern feel in the new library. He asked the architects if they take into consideration the costs to maintain the new library? He mentioned high windows that will need to be washed and durable roofing materials as examples.

Seth Penchansky replied that they certainly consider how long materials last and the level of sustainability of materials.

Steven Schneeman replied that their firm would ask those same questions, consider all price points, and the budget would force a lot of these decisions.

Ann Dilcher that they understand that with new construction you have to consider past structures and history in the community and how the mechanicals will work in both the interior and exterior of the building.

Trustee Chuck thanked the public audience for their input.

7. Director's Report

Staffing:

Mercedes Krebs started on December 19, 2022 as our Community Relations Specialist. This replaces our Marketing and Outreach Librarian position, as a qualified Librarian was not found for the position. Mercedes has a Bachelor's degree in Marketing, and is adjusting to her new position well. Holly Hayes, Library Page has left LTPL for a new position. We have recently hired Jean Benedict and Michelle Stephens as part time pages. Marj Dixon continues to work from home while recovering from her injury and surgery. She has come into the library a few times to deal with issues. As she still does not have permission to drive, we will function in this capacity until she can return to normal work.

Staff Training

Staff will have an onsite Narcan training, provided by the South Lyon Community Coalition on February 13. I am also in the process of setting up a training with Aaron Witt for a table top exercise training that will include the review of our Emergency Action Plan that will occur in late spring. For later in the year, there will be training for all staff with the Red Cross on CPR, AED and first aid.

Community Reads

The Community Reads committee is in the final stages of picking a title for the Community Read. Depending on author availability, we will be scheduling the event for later spring or early fall.

Minimum Wage

The state of minimum wage continues to be fought over in the Michigan courts. As of this moment, minimum wage will not increase to \$12/hour in February, as it was slated to do. I expect that this will continue to go back and forth in appeals. We updated our pay ranges to accept the planned for \$12/hour minimum wage, so when it does happen, we will not need to scramble to correct it.

8. Unfinished Business - none

9. New Business

a. New Library Project Discussion

Director Teasdale suggested that Library Board trustees should attend the next Township meeting to hear Leslie Zawata's proposal.

10. Items removed from Consent Agenda for action or discussion: none

11. Trustee Comments:

Trustee Bissoon-Dath thanked Holly for her hard work and all the workers that helped tonight

Trustee Gehrlie commented that the information provided by the presenters helped him view things differently. He was glad everyone came

out to present.

Trustee Rogge remarked that she was not leaving with a clear-cut decision tonight and will have to revisit their proposals.

Trustee Deeds agreed with Rogge and said it was too early to write anyone off. She said she was feeling better about Quinn Evans after the presentation,

Trustee Coles said the presentations put a new spin on the proposals. MCD surprised him, but he wasn't as impressed with Quinn Evans.

Trustee Chuck thanked the presenters for coming and also the library staff, millage campaign committee members, and residents who attended the meeting. She thought everyone asked good questions.

12. Adjourn Meeting:

Motion by Bissoon-Dath and second by Rogge to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 10:50 p.m.

Respectfully Submitted by
Pam Quackenbush
Recording Secretary