

**Lyon Township Library Board Minutes
September 27, 2022**

1. **Call to Order** at 7:00 p.m. by Library Board President Cheryl Chuck
2. **Roll Call:**
Joshua Bissoon-Dath, Cheryl Chuck, Amy Deeds, and Don Gehrlein were present. Ed Coles and Sheri Rogge were excused. Library Director Holly Teasdle and Recording Secretary Pam Quackenbush also attended.
3. **Approval of the Consent Agenda:** Motion by Gehrlein and second by Bissoon-Dath to approve the Consent Agenda. The motion passed unanimously.
4. **Approval of the Agenda:** Motion by Gehrlein and second by Bissoon-Dath to approve the Agenda. The motion passed unanimously.
5. **Announcements and Communications:** Director Teasdle noted the excellent article in Lyon Today about the library millage election. Congressperson Alyssa Slotkin stopped by the library for a tour Sunday September 25. Senator Runestad spoke with Director Teasdle and said he was supportive of the new library and impressed by the cost savings incurred with building a library and park and sharing costs with the township.
6. **Call to the Public:** none
7. **Director's Report:**
Staffing: We have had more changes in staffing Meg Bruce has resigned to take a job at another library as a Teen Librarian. Library Pages Jade and Dylan have quit – one for health reasons, the other for issues with school. We have hired Lauren Roosien as our new part time Library Assistant and Melissa Ulmer as a new part time Library Clerk. We have also hired Janet Rechkemmer as a new Library Page. I will hopefully be hiring another Library Page later this week. The Marketing and Outreach Librarian position is posed, but as of yet have only received one applicant, and that person is not a librarian. I will keep the Board updated on this position.
Books & Brews: For the past couple of years, we have been meeting at Kensington Grill for LTPL Book Club –well, Kensington Grill closed, fairly last minute. We went next door to Applebee's for this past meeting, but will, for the foreseeable future, be meeting at Draught Horse Brewery.
Community Reads/NLA: We are participating in a fall Community Reads with the Neighborhood Library Association, with Screenwise,

by Dr Devorah Heitner. Screenwise helps parents recognize that social wisdom they have gained throughout their lives is a relevant and urgently needed supplement to their kid's digital savvy. The core message of the book is that kids need mentoring not (just) monitoring. There is an event with the author on Tuesday, October 18 @ 6:30-7:45 at Novi Middle School Auditorium (49000 W. 11 Mile Rd). Registration is required. We have multiple books available for checkout.

TLN Shared Automation System Executive Committee: I was elected to serve on The Library Network's Shared Automation System Executive Committee for a 2 year-term starting in October. I previously sat on this committee from 2009-2018. As with most meetings for TLN or Michigan Library Association, it will take place virtually, so the time commitment to is only a few hours a month.

8. **Unfinished Business**

a. Millage Timeline:

September 29 – Absentee Ballots mailed

October 12 – Town Hall Meeting at LTPL

November 8 – Election day

Future Library sign at 11 Mile and Milford Rd: Director Teasdale informed the board that several residents have inquired about putting a sign at the proposed new library location so residents will know the location when they make their decision. She noted that a Library Board Trustee will have to obtain approval from the Township. Town Hall Meeting October 12 @ 7:00 pm: LTPL will host a Town Hall Meeting in person and via Zoom to answer questions from residents about the millage and new library. Director Teasdale is preparing informational slides and encouraged all board members to attend. Marjorie Dixon will handle the Zoom portion of the program.

9. **New Business**

a. Presentation: 2021 Annual Youth Services Report and 2022 Summer Reading Program Report: Jocelyn Levin:

Ms. Levin presented the 2022 Youth Services Report, featuring the programs and Story Times that she and her assistant prepared and presented, both in-person and virtual. They created Make-and-Take projects for children to do in their homes. She also outlined the variety of items she added to the collection throughout the year, including books, audiobooks, and Discovery Kits. She then presented the 2023 Summer Reading Program report, with a record number of 1,445 patrons of all ages participating. Motion by Gehrlein and second by Deeds to accept the 2021 Annual Youth Services Report and 2022 Summer Reading Program Report as presented. The motion was approved unanimously.

b. 2023 Proposed Hours and Holiday Closures: LTPL is open for

62 hours per week except when closed on Sunday during the summer when the library is open 58 hours per week. Last day of Sunday hours: Sunday, May 22, 2023. Sunday hours resume: Sunday, September 10, 2023. The library is closed for holidays on New Year's Eve & New Year's Day; MLK Day; Good Friday through Easter Sunday; Mother's Day; Sat-Mon Memorial Day; Juneteenth; Independence Day; Sat-Mon Labor Day; Veteran's Day; Thanksgiving & day after; Christmas Eve, Day, & Day after. LTPL will be open 326 days/2,978 hours in 2023.

Motion by Gehrlein and second by Bissoon-Dath to approve the 2023 Hours and Holiday Closures. The motion passed unanimously.

c. 2023 Proposed Library Board Meeting Dates: Typically, the LTPL Board of Trustees meets on the last Tuesday of the month for regular Board meetings. The Board usually does not meet in December. If a meeting is needed in December, it will be added to the schedule and posted. The Lyon Township Public Library Board of Trustees will meet on the following dates in 2023 at 7:00 pm:

January 31

February 28

March 28

April 25

May 30

June 27

July 25

August 29

September 6

October 30 (MONDAY)

November 28

Motion by Bissoon-Dath and second by Deeds to approve the 2023 Library Board Meeting Dates. The motion passed unanimously.

d. Draft Policy and Resolution on Public Comment: Director Teasdale attended a seminar discussing the increase in contested titles in libraries, and the subject of comments during public meetings was discussed. Realizing we had no such policy, she had the library's lawyer, Anne Seurnyck draw up a policy and resolution so the library would have it established. Motion by Gehrlein and second by Bissoon-Dath to adopt the resolution to approve the Public Comments Policy as presented.

Roll Call: Bissoon-Dath – aye, Chuck – aye, Deeds – aye, Gehrlein – aye. Coles and Rogge were absent. The motion passed unanimously.

e. 2023 Budget Discussion: Director Teasdale led discussion about 2023 Proposed Wage Adjustments. The board concurred that the Public Budget Hearing should be scheduled during the regular November Library Board meeting as we will know the outcome of

the election by then, and that will inform the final decisions.

10. **Items removed from Consent Agenda for action or discussion:**
none

11. **Trustee Comments:**

Trustee Bissoon-Dath thanked Jocelyn Levin for her reports and said they were both great. Thanks also to the rest of the staff for pitching in.

Trustee Deeds also thanked Jocelyn Levin for her reports and for the level of detail she provided. She also thanked Jocelyn's assistant Staci Kokenakes for her help in pulling it all together. She also thanked the LTPL employees that are giving up their off-work personal time to man the booth at Pumpkinfest. She reported that the board gifted Janet Davio a gift card and potted mum for her retirement.

Trustee Gehrlein thanked Jocelyn Levin for her report. He remarked that he read the written annual report as well and he sees that she puts a lot of time and detail into her reports.

Trustee Chuck thanked Jocelyn Levin for her report and all of her hard work.

12. **Adjourn Meeting:**

Motion by Gehrlein and second by Bissoon-Dath to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 8:35 p.m.

Respectfully Submitted by
Pam Quackenbush
Recording Secretary