

Meeting Agenda
Lyon Township Public Library Board of Trustees
May 28, 2019
7:00 PM

1. Call to order
2. Roll Call: Chuck__ Coles__ Deeds__ FitzGerald__ Gehrlein__ Rogge__
3. Approval of Consent Agenda
4. Call to the public
5. Approval of Agenda
6. Approval of Bills
7. Announcements and Communications
 - a. Lyon Township board meeting
8. **New Business**
 - a. **Library Policy & Procedure Manual & Employee Handbook Review**
 - b. **Quinn Evans Architects – proposed workshops**
 - c. **Photocopier/Printer contract**
9. **Old Business**
 - a. **Strategic Plan: Presentation by Becky Davenport & Al Herbach of Strategiz**
 - b. **Fine Free Library**
 - i. **Circulation Policy**
 - ii. **Promotional Materials**
 - c. **Capital Improvements update**
 - d. **Marketing & Outreach Librarian Job Description**
10. **Board Study**
 - a. **Open Meetings Act**
 - b. **Roberts Rules of Order**
11. Items removed from Consent Agenda for action or discussion
11. Trustees Comments
12. Adjourn meeting

Consent Agenda

May 2019 Statistics report
May 2019 Director's Report
April 2019 Check registers
Finance Report
April 30, 2019 Meeting minutes

2019 Professional Staff presentations:

January: Michelle Fields, Marketing and Program Coordinator
February: Marj O'Donnel, Technology Coordinator
March: No presentation
April: Jocelyn Levin, Youth Services Librarian
May: No presentation
August: Cathy Cottone, Genealogist
Sept.: Pam Quackenbush, Library Technician

NEXT BOARD MEETING: August 27, 2019